

Speaker of the Senate Duties

This document can be amended by simple majority vote at a formal meeting without requiring amendment procedures to the By-Laws. Unless the duty being amended is in the Constitution or ByLaws then they must be amended following that process.

It shall be the duty of the SRSGA Speaker of the Senate to:

- A. Serve and post a minimum of five (5) office hours per week.
- B. The Speaker retains all responsibilities and duties of a Senator after being elected to the position.**
- C. Serve as the Senate Representative to the Executive Committee.
- D. Meet with the designated counterpart on a bi-weekly basis to discuss relevant matters and ensure effective collaboration.**
- E. Coordinate all SRSGA Senate sponsored resolutions regarding matters of relevant interest to the Student Body and its representative student government.
- F. Execute all directives passed by the President and the Senate.
- G. Report to the SRSGA on all matters pertinent to their duties.
- H. Help all newly elected members with the transition into their offices, including but not limited to providing all information, instruction, and all related matters regarding corporation contract, union and non-union employees.
- I. Oversee and ensure that senators fulfill their weekly office hour requirements, excluding oneself, and notify the Internal Affairs Committee of any members not meeting their obligations.**
- J. Coordinate a team-building activity at the beginning of each semester as part of the Leadership Retreat organized by the Vice President of Internal Affairs.**
- K. Set the agenda for and lead informal Senate meetings to facilitate discussion and collaboration among members.**

