

How to Start a Club at SRU – Step-by-Step Directions

Step 1: Log into CORE

Go to CORE, SRU's campus engagement platform.

Click the menu icon in the upper left-hand corner (three lines with a small arrow).

Step 2: Click on “Organizations”

In the menu, select “**Organizations**” to view all existing clubs.

Step 3: Register a New Organization

On the left side of the screen, click “**Register an Organization.**”

This begins your official application.

Step 4: Fill Out the Application

Complete the required information thoroughly.

After submitting, someone from the Leadership Office (usually Aubrey Rader or her team) will contact you.

Step 5: Submit Your Constitution and Bylaws

Your documents will be reviewed by the SRSGA Rules and Policies Committee.

They may send suggestions for edits and return the documents for revision.

Step 6: Make Corrections (if needed)

Review the committee's feedback, make necessary corrections, and resubmit.

If errors continue, your documents may be returned multiple times, which can delay the approval process — so double- and triple-check your work.

Step 7: Ask for Help if Needed

If anything is unclear, don't hesitate to reach out to SRSGA.

They're happy to assist or connect you with someone who can help.

Final Note:

Starting a club takes effort, but it's worth it. Once approved, you'll be a recognized part of SRU's campus community.

Step-By-Step Video:

[How to Create a Club.mp4](#)